## **INSTRUCTIONS FOR ACCESSING DATA HUB**

- 1. Complete Appendix\_C\_DECISION\_Data\_Request\_Form\_Final1.0\_20200930 and send it to Project Management Office info@decision-for-liver.eu
- 2. Once the request is granted and forwarded to EFCLIF, you will receive the following email:

ER	EF Clif Research <a Mon 2021-04-26 9:27 To: You</a 	dmin@efclif.com> AM	
	Hello,		
	We have received y	our request to access the DECISION data hub.	
	Your access details are the following:		
	User Name:		Note: Please check your email
	First Name:	Your details will appear here as	spam/junk folder, in case the
	Last Name:	indicated in Data request form	registration email ends up
	Email Address:		admin@efclif.com email
	Your password will be send in a separate email.		address to your email inbox
	Best regards,		safe list
	DECISION Team		

3. When the registration process gets finalized by EFCLIF, you will receive another email with your username and password information:

Dear User,			
We are pleased to advise that you have been added as a Registered User to Decision. Please read the following information carefully and be sure to save this message in a safe location for future reference.			
Portal Website Address: <u>www.clifresearch.com/decision</u>			
Username: username			
Password: Decision@2021			
Once you have logged in, you will be prompted to choose a new password.			
Password Construction:			
Minimum password length is 6 characters			
Password must contain at least 1 non-alphanumerical character			
Please let us know if you need any help with the login process. We can be reached at <u>admin@efclif.com</u>			
Regards,			
DECISION data hub Team EFCLIF			

4. Once you log in with your username and provide password, the system will ask you to change the password;



Note: Password needs to have at least 1 non-alphanumeric character ( such as  $\sim!@#\$\%^&*()-$ +=?/<>|[]{}\_:;,\`)

5. If you forget your password, you can request a retrieval by clicking on the "Retrieve Password" tab in the DECISION data hub;

DECISION Decision portal
PARTICIPATE
Username:
Password:
Login
Retrieve Password
If you do not have an account, please fill the register form

6. You will be prompted to provide a username, and a new password will be sent to your email address.

Decision data hub > Home	3
You can request your password by providing your User Name and the Password will be sent to the email address you provided during registration.	
User Name:  Send Password Cancel	
	<i>[1.</i> ,